

Patrol Agreement 2016/2017 & 2017/2018

CLUB NAME: South Port Surf Life Saving Club

AREA OF OPERATION

Location/physical address of Club

nd Dunes, Weatherald Terrace, Port Noarlunga South

Patrolling Area	From (Southern landmark/street name)	To (Northern landmark/street name)
Between the Flags (Traditional)	100m to the left (south) of Clubrooms	100m to the right (north) of Clubrooms
Roving	South of Clubrooms (River Mouth)	Southern end of Reef (Point)
Outpost	South of Clubrooms (River Mouth) - as requires	

DURATION OF SEASON AND HOURS OF OPERATION (SERVICES SUMMARY)

2016/2017

Patrols Commence

Patrols Conclude

Saturday 8th October 2016

Monday 17th April 2017

Minimum Patrol Times: (Saturdays, Sundays & Public Holidays)

Date Period	Times	Standby Agreed Hours	Minimum Bronze Medallion Holders	Patrol Method
Oct. 2016	12pm - 5pm		2 Bronze Medallion Holders	Stand-by
Nov. 2016	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)
Dec. 2016	12pm - 5pm	5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)
Jan. 2017	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)
Feb. 2017	12pm - 5pm	5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)
Mar. 2017	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)
Apr.2017	12pm - 5pm		2 Bronze Medallion Holders	Stand-by

2017/2018

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Saturday 7th October 2017

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Oct. 2017	12pm - 5pm		2 Bronze Medallion Holders	Stand-by
Nov. 2017	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)
Dec. 2017 (am Standby from 16 th Dec)	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)
Jan. 2018	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)
Feb. 2018	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)
Mar. 2018 – Apr. 2018	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)

Clubs wishing to patrol on weekdays must inform SLSSA prior to commencement of patrol; this will ensure all patrols are adequately supported by SLSSA, SurfCom and Support Operations.

All Clubs are strongly encouraged to provide a two (2) (Bronze Medallion or Bronze + ART) person Stand-by patrol, (as a minimum) during times when the public continues to swim outside normal patrol hours

DECLARATION/SIGN OFF

The agreement as laid out is endorsed by the Chairman – Lifesaving Standing Committee as being the operational guidelines for patrolling activities for the 2016/2017 & 2017/2018 patrol seasons.

In signing this agreement, your Club:

- Is responsible for patrolling the area of operation defined in accordance with this agreement
- Agrees to: Duration of Season and Hours of Operation for the 2016/2017 & 2017/2018 Season, Patrol Equipment, Relevant SLSA Policies

SLSA Official Representatives may, at its sole discretion, inspect service areas at any time so as to determine if the Club is complying with its obligations under the Agreement.

Club Endorsement

We, the Club President and Club Captain confirm that we have read and understand the contents of the 2016/2017 & 2017/2018 Lifesaving Patrol Agreement and Appendix 1. And that any relevant Policies, Procedures and Codes of Conduct will be made available to Patrol Captains and all other Patrol Members.

We, the undersigned, have read this Lifesaving Patrol Agreement and Appendix 1 and agree to abide by and meet the conditions and obligations, and follow the procedures within this document in an effort to reduce drowning along the SA Coastline.

This Lifesaving Patrol Agreement has been developed in consultation with our Club and we agree to the schedule outlined within the agreement and the attached appendix document.

.....
(Signature – Club President)

.....
(Signature – Club Captain)

Date:

Date:

State Endorsement

We, the undersigned, have read this Lifesaving Patrol Agreement and attached appendix document and understand the conditions within.

.....
(Signature – Chairman, Lifesaving Standing Committee)

.....
(Signature – Emergency Operations Manager)

Date:

Date:

Alterations

It is not permissible to alter this Lifesaving Patrol Agreement after it has been signed by the parties without prior reference to the Chairman – Lifesaving Standing Committee.

Patrol Regulations and Guidelines

Refer to Appendix 1 for further details on: Patrol Regulations, Preparation and General Operations, Gear & Equipment and Policies.

Appendix 1

CLUB NAME: South Port Surf Life Saving Club

PATROL REGULATIONS

Each affiliated Club shall be responsible for patrolling the beach(s) under its jurisdiction in accordance with this 2016/2017 & 2017/2018 Lifesaving Patrol Agreement, and further updates as endorsed by the SA Lifesaving Advisory Committee or SLSSA Lifesaving Department.

The persons responsible for the negotiation of the Lifesaving Patrol Agreement shall be made between the Chairman - Lifesaving Advisory Committee or appointed nominee or SLSSA Lifesaving Department, and person/s as nominated by the affiliating Club.

PREPARATION AND GENERAL OPERATIONS

DURATION OF SEASON AND HOURS OF OPERATION (SERVICES SUMMARY)

2016/2017

Patrols Commence

Patrols Conclude

Saturday 8th October 2016

Monday 17th April 2017

Minimum Patrol Times : (Saturdays, Sundays & Public Holidays)

2017-2018

Patrols Commence

Patrols Conclude

Saturday 7th October 2017

Monday 2nd April 2018

Minimum Patrol Times : (Saturdays, Sundays & Public Holidays)

Minimum patrol times for your Club are listed in the table included in this document (see page 7), Clubs wishing to patrol extended or additional hours on weekends/public holidays must inform SurfCom or SLSSA at their earliest convenience.

Clubs should note for a trial period during January 2017 (excluding New Year's Day) a standby status of patrol will be encouraged to commence at 09:00, if clubs are able to provide personnel and continue until the regular patrol begins. This can be satisfied by roving in the ATV or IRB, be stationed in a tower (where applicable) or having a presence on the beach. An "Open Beach Method" patrol can be engaged to meet this requirement, flags do not have to be erected. As a minimum, two (2) Bronze Medallion holders or one (1) Bronze + one (1) ART or one (1) FA should be engaged to perform this patrol.

Any change/reduction in minimum hours must be endorsed by the Chairman – Lifesaving Advisory Committee or SLSSA Lifesaving Department.

Clubs wishing to patrol on weekdays must inform SLSSA prior to commencement of patrol; this will ensure all patrols are adequately supported by SLSSA, SurfCom and Support Operations.

All Clubs are strongly encouraged to provide a two (2) (Bronze Medallion or Bronze + ART or FA) person Stand-by patrol, (as a minimum) during times when the public continues to swim outside normal patrol hours.

PATROL METHODS

Between the Flags (Traditional) patrols

Designated by Red and Yellow flags set at the safest swimming area.

Roving patrols

Used in conjunction with the Between the Flags 'traditional' method and pairs of patrol members move back and forth along the beach to other areas, watching outside the flagged area. The use of ATV and IRB for roving patrol is encouraged.

Outpost patrols

Also used in conjunction with the Between the Flags 'traditional' method, but allows a minimum patrol to be set up, usually without flags but including rescue equipment (first aid kit, tube, oxygen resuscitator etc.), at areas that are outside of the flags but still popular for swimming. This method is encouraged when and where the need arises.

Stand-by Patrols (min. of two [2] Bronze Medallion Holders or one (1) Bronze + one (1) ART or one (1) FA)

This method involves the minimum number of lifesavers or lifeguards monitoring the public during periods of low activity (e.g. in the early mornings, late afternoons or bad weather).

SurfCom is to be informed of any change in status to patrols.

MINIMUM PATROL STRENGTH AND QUALIFICATIONS OF MEMBERS

A maximum of 20 persons per patrol applies. Exceptions are Outpost Patrols, Special Events, Carnivals, Junior Activity Water Safety and/or other activity as approved by the Chairman – Lifesaving Advisory Committee or SLSSA Lifesaving Department.

Patrol Type	Minimum Number of Patrolling Members
Between the Flags (Traditional – Full))	4
Stand-by	2
Roving	2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA
Outpost	2 Bronze Medallion Holders or One (1) Bronze + One (1) ART or One (1) FA

It is preferred that patrol teams include at least one of each of the following award holders: ART Operator, IRB Crew, IRB Driver, First Aider, and Silver Medallion Aquatic Rescue

Only members classified as "proficient" and "registered" for the respective seasons shall be eligible to perform patrol duties.

AREA OF OPERATION

Location/physical address of Club

nd Dunes, Weatherald Terrace, Port Noarlunga South

Patrolling Area	From (Southern landmark/street name)	To (Northern landmark/street name)
Between the Flags (Traditional - Full)	100m to the left (south) of Clubrooms	100m to the right (north) of Clubrooms
Roving	South of Clubrooms (River Mouth)	Southern end of Reef (Point)
Outpost	South of Clubrooms (River Mouth) - as requires	

PATROL CAPTAINS

Patrol Captains are in charge of all Patrol Members. It is expected that patrol members obey all instructions of the Patrol Captain in the general work of surf lifesaving, especially in the event of a rescue.

SURFCOM

All Clubs/Services are to notify SurfCom when they are signing on and off patrol for the day. Please radio SurfCom on Channel 3, 5 or 7 otherwise phone 13 SURF (13 7873) to sign on via telephone.

The SLSA Patrol App can be used to sign on and off for patrol, but clubs *must* confirm a radio check if using the App. The purpose of SurfCom is to assist the Incident Commanders (Patrol Captain, Lifeguard, and Duty Officer) to carry out their roles and support/coordinate between lifesaving services and emergency services.

SurfCom operates on weekends and public holidays throughout the patrol season, and starts from at least 30mins prior to the first patrol start time 9.00am, until 6.00pm (unless all Clubs and services have signed off prior to this time).

If your club service wishes to patrol extended or additional hours on weekends/public holidays please inform SurfCom (13 SURF [13 7873]) or the Lifesaving Department at SLSSA at your earliest convenience.

INCLEMENT WEATHER PATROLS

If the weather during normal agreed hours is (or becomes) Inclement, the Patrol Captain may - at his/her discretion, sign the patrol on with SurfCom as a "Stand-by" patrol (formally known as inclement). An entry must then be made immediately in the Club Patrol Log recording the time of change of status.

Unless both of those matters (notifying SurfCom and recording the time in the Patrol Log) have been actioned, the Club may leave itself open to a breach of its Lifesaving Patrol Agreement.

If the patrol reverts to a Stand-by patrol during normal agreed hours the following actions must take place:

- Two (2) Bronze Medallion award holders (as a minimum) or One (1) Bronze + One (1) ART or One (1) FA must observe the beach at all times during the patrol hours. The Club is still required to meet its minimum patrol obligation numbers as stated for traditional - full patrol, the only variable being that for Inclement Weather patrols other members can be deployed to other activities in and around the Club, however must be readily available at all times
- Warm outer clothing may be worn by patrolling members. Members should preferably wear Club tracksuits or a red and yellow tracksuit. No zip up pants/trousers are to be worn. The SLS standard red and yellow quartered patrol cap, and Club or red bathers should be worn by all patrolling members
- As a minimum one (1) rescue board, one (1) rescue tube, one (1) set of fins and the set of patrol flags (unless on an open beach system) must be left on the beach. In addition, the Club IRB should be available, if possible. Many of our rescues using power craft occur as a result of a change in weather patterns
- When damage may result to equipment (e.g. during high winds), then common sense should prevail and equipment should be left in an accessible position
- There shall be a Club first aid kit, resuscitation unit, and a radio in close proximity to the members responsible for observing the beach. All other lifesaving equipment must also be easily accessible

STAND-BY PATROLS (SURVEILLANCE) (AS PER TIMES LISTED IN THIS AGREEMENT)

Stand-by patrols (surveillance) are conducted under the same guidelines as inclement weather patrols and as detailed above.

Stand-by patrols (surveillance) are only conducted at times specified within the agreement or outside the times specifically detailed as full patrol operations.

CLUBS STARTING PATROL AT 12:00

Patrols can commence as Stand-by status or Full Patrol, but must be at Full Patrol status by 13:00.

CHRISTMAS DAY PATROL

Christmas Day patrol Hours 2:00pm -5:00pm. Patrol strength – Surveillance.

PATROL AUDITS

Patrol Audits are fundamentally aimed at promotion/communication of best practice patrolling, recognising achievement of such and identifying/resolving any shortfalls. They are a constructive process which can add significant value to building and maintaining a strong culture of professionalism within volunteer services.

GEAR AND EQUIPMENT

LOG BOOKS

- All lifesavers/patrol members must personally sign the endorsed Patrol Log Book, indicating commencement and completion time of patrol
- Inform SurfCom of any serious/major incident and/or resuscitation event or change in patrol status
- Log all details of all incidents in the Patrol Log Book, including minor first aid treatments, preventative actions, searches etc.
- Complete an Incident Report Form after a major rescue, resuscitation or major First Aid, including member injury.
- It is the Patrol Captains responsibility to ensure he/she is aware of the location of the Patrol Log, Incident Report Log and IRB Log at all times

IRB OPERATIONS

All IRB operations are to be logged in the IRB Log Book and with SurfCom. The IRB Log Book is to be kept with the Patrol Log.

The guidelines applying to IRB's on Patrol is;

Operational

This means that:

1. IRB is correctly inflated
2. Motor has been run in test tank and secured to IRB
3. All necessary equipment is stored in boat
4. The boat is at the water's edge ready for immediate use, or is being used (exception: Goolwa SLSC & Chiton Rocks SLSC where IRB can be operational but left on trailer and ready for immediate launch)
5. Qualified and proficient drivers/crew are signed on and available to drive/crew the boat
6. IRB Log has been completed.

Stand-by

Means that all of the 'operational' status has been achieved except item 4. In the case of standby the IRB is in a position (either on a trailer or not) to be launched within approximately 5 minutes

Not operational

Means that the IRB cannot meet the requirements of either operational or standby status, as detailed above, it is classified as unavailable

IRB Training

IRB training must be conducted away from designated swimming areas and SLSA approved signs are to be erected during training or patrols.

UNIFORM

The minimum requirements for the national lifesaving patrol uniform are defined as the following:

- Yellow Patrol Shirt (as supplied by SLSA)
- Red Patrol Shorts (as supplied by SLSA)
- Red and Yellow Quartered Patrol Cap (is to be worn on the head and secured under the chin at all times when on patrol)
- Club Bathing (or plain red bathers)
- Strongly recommended to wear a wide brimmed hat or peaked cap, preferably surf rescue style hat/cap, however if not available may wear something suitable and not in conflict of the ideals/identity of SLS

MINIMUM PATROL EQUIPMENT

All patrol/lifesaving gear and equipment is to be in a serviceable condition and ready for immediate use. Equipment and operators should remain ready for duty throughout the duration of the patrol.

Equipment required on patrol	Quantity (minimum)
Airbag Oxygen Resuscitator	1
Binoculars	1
Blanket	2
Patrol Fly	1
Emergency Evacuation Flag	1
Emergency Evacuation (Shark) Alarm	1
IRB, to include:	1
- Tube	
- Whistle	
- Fuel Cell	
- Tow Rope	
- Paddles/Oars	
- Knife	
- Motor with propeller guard	
- Qualified crew and driver	
- IRB Log Book	1
- Lifejacket/PFD (varying sizes)	2 per IRB
Incident Report Log Book	1
Loud Hailer	1
Patrol Log Book	1
Personal Patrol Packs/Bum Bags, to include:	4
- Gloves	
- Pocket Mask	
- Paper and Pencil	
Portable First Aid Kit	1
Radios	2
Rescue Boards	2
Rescue Tubes	2
Swimming Area Flags (Patrol Flags, with feathers)	1 Set
Semi-Automatic Defibrillator	1
Signal Flags	1 Set
Spinal Board	1
Suction Unit	1
Swim Fins – various size	1 Set
Vehicle (4WD or ATV)	1
Patrol Surround	1
Whistle (separate from IRB)	2

RELEVANT SLSA POLICIES

It is recommended/encouraged that all SLSA policies/procedures and codes of conduct are promoted to members and made available in your Clubs patrol area for reference. All policies/procedures and codes of conduct are available on the SLSA members portal (<http://portal.sls.com.au/>).

The following policies/procedures and codes of conduct are important to note:

- 1.01a Water Safety
- 1.02 Use of SLSA Equipment
- 1.03 Body Retrieval
- 1.05 Patrol Uniforms
- 2.01 Sun Safety
- 3.03 Pregnancy and the Surf Lifesaver
- 5.04 Proficiency and Patrol Hour requirements for competition eligibility
- 6.03 Limiting and Permanent Disability
- 6.05 Member Protection (which includes Member Codes of Conduct)
- ATV and Powercraft Codes of Conduct

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Nov. 2016	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)	
Dec. 2016	12pm - 5pm	5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)	Sun 25 th , Mon 26 th , Tue 27 th
Jan. 2017	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)	Mon 2 nd , Thu 26 th
Feb. 2017	12pm - 5pm	5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)	
Mar. 2017	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)	Mon 13 th
Apr. 2017	12pm - 5pm		2 Bronze Medallion Holders	Stand-by	Fri 14 th , Sat 15 th , Mon 17 th

2017/2018

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Jan. 2018	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)	Mon 1 st , Fri 26 th
Feb. 2018	12pm - 5pm	9am -12pm & 5pm - 6pm	4 Bronze Medallion Holders	Between The Flags (Traditional)	
Mar. 2018 – Apr. 2018	12pm - 5pm		4 Bronze Medallion Holders	Between The Flags (Traditional)	Mon 12 th , Fri 30 th , Sat 31 st Mon 2 nd April